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About the Author Ray Holder has worked in the electrical industry for more than 40 years as an apprentice, journeyman, master, field engineer, estimator, business manager, contractor, inspector, and instructor. He is a graduate of Texas State University and holds a Bachelor of Science Degree in Occupational Education. A certified instructor of electrical trades, he has been awarded a lifetime teaching certificate from the Texas Education Agency in the field of Vocational Education. Mr. Holder has taught thousands of students at Austin Community College; Austin Texas Odessa College at Odessa, Texas; Technical-Vocational Institute of Albuquerque, New Mexico; Howard College at San Angelo, Texas, and in the public school systems in Fort Worth and San Antonio, Texas. He is currently Director of Education for Electrical Seminars, Inc. of San Marcos, Texas. Mr. Holder is an active member

of the National Fire Protection Association, International Association of Electrical Inspectors, and the International Brotherhood of Electrical Workers. Commercial Law Concentrate is written and designed to help you succeed. Written by experts and covering all key topics, Concentrate guides go above and beyond, not only consolidating your learning but focusing your revision and maximising your exam performance. Each guide includes revision tips, advice on how to achieve extra marks, and a thorough and focused breakdown of the key topics and cases. Revision guides you can rely on: trusted by lecturers, loved by students... "I am hugely impressed by this little textbook on the substance: it does a better and clearer job at explaining key issues than many of the core texts. - Dr Eleni Frantziou, Associate Professor in Public Law & Human Rights, Durham University "The Concentrate books are my favourite revision guides as the quality of the information is always more comprehensive than others." Carly Hatchard, law student, University of Bolton "This revision guide is excellent ... I would certainly recommend it as a revision aid" - Claudia Carr, Principal Lecturer, Hertfordshire Law School, University of Hertfordshire "The Concentrate structure is extremely good, it makes it so much easier to revise ... no key information is left out, it's a great series." Emma Wainwright, law student, Oxford Brookes University "A really good overview of the key themes, tensions, and debates ... encourages students to go that bit further to increase their chances of scoring better in the assessment." - Professor Nicola Glover-Thomas, Professor of Law, University of Manchester "I have always used OUP revision and Q&A books and genuinely believe they have helped me get better grades" - Anthony Poole, law student, Swansea University "Undoubtedly a good resource ... I would certainly recommend it as additional material for modules assessed by examination." - Dr Ben Stanford, School of Law, Liverpool John Moores University "The detail in this revision textbook is phenomenal and is just what is needed to push your exam preparation to the next level" - Stephanie Lomas, law student, University of Central Lancashire

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offered. For coverage of the current exam PRINCE2: 2017 Update, please look for the latest edition of this guide: *PRINCE2 Study Guide: 2017 Update* (9781119420897). As an internationally recognized certification which focuses on the Foundation and Practitioner levels along with being recommended by the Project Management Institute, the PRINCE2 accreditation gives a bolster to any resume. The author, David Hinde, has trained hundreds of individuals from many different backgrounds to prepare for the PRINCE2 exams. The book provides explanations of all parts of the PRINCE2 approach, lots of practical examples, and a whole range of mock examination questions to test your knowledge. Explains all the PRINCE2 themes, processes, principles, roles and management products for the very latest version of PRINCE2 (PRINCE2 2009 Edition) Features full coverage of all Foundation and Practitioner level exam objectives Presents real-world scenarios, showing how the method is used in business and the public sector Includes challenging review questions and electronic flashcards to sharpen your knowledge Covers tips and techniques for tackling the PRINCE2 accreditation examinations and shows you how and where to take the exams Incorporates over 300 sample Foundation-level and over 100 sample Practitioner-level questions, with answers and full explanations Contains a glossary of all PRINCE2 terminology and a quick reference to all the PRINCE2 management products Gives a web link to a set of on-line tools with more bonus exams PRINCE2 Study Guide covers all the necessary topics you need to know in order to confidently take the PRINCE2 Foundation and Practitioner exams. This study guide provides twenty-two studies, one for each chapter of J. I. Packer's classic *Knowing God*. This value-packed set for the serious CISSP certification candidate combines the bestselling (ISC)² CISSP Certified Information Systems Security Professional Official Study Guide, 9th Edition with an updated collection of Practice Exams and improved online practice test tool to give you the best preparation ever for the high-stakes CISSP Exam. (ISC)² CISSP Study Guide, 9th Edition has been thoroughly updated for the latest 2021 CISSP Body of Knowledge. This bestselling Sybex study guide covers 100% of all exam objectives. You'll prepare for the exam smarter and faster with Sybex thanks to expert content, real-world examples, advice on passing each section of the exam, access to the Sybex online interactive learning environment, and much more. Reinforce what you've learned with key topic

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*calculations. The text contains the most widely used electrical calculations and formulas the reader needs to pass the Master electrical competency exam. About the Author Ray Holder has worked in the electrical industry for more than 40 years as an apprentice, journeyman, master, field engineer, estimator, business manager, contractor, inspector, and instructor. He is a graduate of Texas State University and holds a Bachelor of Science Degree in Occupational Education. A certified instructor of electrical trades, he has been awarded a lifetime teaching certificate from the Texas Education Agency in the field of Vocational Education. Mr. Holder has taught thousands of students at Austin Community College; Austin Texas Odessa College at Odessa, Texas; Technical-Vocational Institute of Albuquerque, New Mexico; Howard College at San Angelo, Texas, and in the public school systems in Fort Worth and San Antonio, Texas. He is currently Director of Education for Electrical Seminars, Inc. of San Marcos, Texas. Mr. Holder is an active member of the National Fire Protection Association, International Association of Electrical Inspectors, and the International Brotherhood of Electrical Workers. Throughout the ages, people have turned to the Bible for guidance and hope. This Bible study book serves as a road map for the beginner to develop an appreciation of the Bible and make it a part of their daily living. All 66 books of the Bible are covered in detail, including: * Author of each book and the time frame in which it was written * Key themes for each book * Summary of the message in each book * A devotion for contemplation and further exploration Immerse yourself in the stories, prophecies, and messages of the Bible and discover anew the awe-inspiring force, mercy, and healing power of God and Jesus Christ. Graceful and inspiring, Bible Study for Beginners brings the reader back to the basics and opens the way to a direct relationship with the living Word of God. Contains a brief overview of every chapter, review of skills, self tests and the answers and detailed solutions to all end-of-chapter problems in the textbook. Provides a solid foundation for those considering a career in IT—covers the objectives of the new Linux Essentials Exam 010-160 v1.6 Linux is a secure, reliable, open source alternative to costly operating systems such as Microsoft Windows. As large organizations worldwide continue to add Linux servers, the need for IT professionals skilled in Linux continues to grow. The LPI Linux Essentials Study Guide is a valuable resource for anyone preparing to take the new Linux*

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